



Harborview POA

Clubhouse Reservation Form

Name: _____

Address: _____

Phone Number: _____

Email: _____

Date Requested: _____

Time Requested: _____

(Limit is six (6) hours, including setup and cleaning)

Clubhouse Rules & Regulations

- Check the calendar on the community website **HarborviewMB.com** for availability, or contact **Semper Fi Property Management** at **(843) 315-1756**.
- No more than **55 guests** are allowed for a private party.
- Clubhouse use is limited to **social functions only**. No business functions are allowed.
- Clubhouse hours for events are **9:00 a.m. to 11:00 p.m., seven (7) days a week**.
- Reservations are for the **clubhouse only**. Pool and pool furniture cannot be reserved for private parties.
- The clubhouse must be **cleaned immediately after use**. Trash must be taken to the large trash container outside the clubhouse.
- The owner is responsible for **any damages incurred**, even if damages exceed the deposit amount.
- Clubhouse and amenities are limited to **owners and their guests**. The **adult owner must remain on the premises** during the event.
- All lights must be **turned off when leaving**.
- Two (2) laminated "**Reserved**" signs will be provided and must be displayed on the front and back doors.
 - These signs must be returned to Semper Fi Property Management before the **\$75 deposit** will be released.



Reservation Fee

- A **\$75 refundable deposit** is required for cleaning and damage.
- The deposit will be returned after inspection confirms:
 - No damage
 - Proper cleaning
 - Return of laminated signs
- In the event of a **bounced check**, a **\$25.00 NSF fee** will be charged to the homeowner's account.

Submission Instructions

Mail the completed reservation form and fee to:

Harborview POA
c/o **Semper Fi Property Management, LLC**
1756 Highway 501
Myrtle Beach, SC 29577

 Email completed form to: **HarborviewPOA@yahoo.com**

 Phone: **(843) 315-1756**

Acknowledgment

Printed Name: _____

Date: _____

Property Owner Signature: _____